



OUTSIDE ENRICHMENT PRE-APPROVAL FORM
2016-2017 School Year

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CHICAGO BULLS COLLEGE PREP ENRICHMENT PROGRAM

At CBCP, enrichment credits are earned through participation in classes or organized activities taken outside the regular school day. A minimum of 25 hours of class time or study time is required for each quarter (0.25) credit of enrichment. Enrichment credit for sports participation is limited to 0.25 credit per season. As part of the Noble Network promotion and graduation requirements, students must earn a minimum number of enrichment credits for promotion and graduate as outlined below:

Grade	Class of 2017, 2018, 2019	Class of 2020	Notes
9 th Grade		0.25 (1/4) total	<i>SPORTS: Starting 2014-15 SY, all enrichment credit can come from a sport is necessary.</i>
10 th Grade	0.25 (1/4) total	Additional 0.25 = 0.5 (1/2) total	
11 th Grade	Additional 0.25 = 0.5 (1/2) total	Additional 0.25 = 0.75 (3/4) total	
12 th Grade	Additional 0.5 = 1 total enrichment credit	Additional 0.25 = 1 total enrichment credit	
Total:	1.0 total enrichment credit required by end of senior year to graduate		

OUTSIDE ENRICHMENT CREDIT PROCESS:

- Step 1** - Complete Part 1 of this page to get your activity approved by the Dean of Students office in room 110.
Step 2 - Once all documents are submitted and activity is approved, read and complete Part 2 of this document.
Step 3 - Once activity ends, please submit this entire application and supporting documents back to the Dean of Students office to receive credit.

PART 1

Please fill in all the blanks below. Incomplete forms will not be approved and returned to the student.

Student's Name		ID Number	
Grade		Advisor	
Academic Quarter	Q1 Q2 Q3 Q4 Summer		
Name of the Organization			
Organization's Address			
Name of Activity			
Name of Site Supervisor		Job Title:	
Contact Email		Contact Number	

Attach a letter from the organization on their official letterhead including:

- a. a description** of the organization hosting the activity including their mission/vision/objectives
- a. brief description** of the specific project or performance assessment to be administered
- a. statement ensuring that at least 25 hours of activity will be completed** during the summer or semester
- d. the name, title, signature, and contact information for student's supervisor**

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PART 1: PRE-APPROVAL SIGNATURE AND DATE: _____

After you have completed Part 1, YOU MUST see the Dean of Students office to get outside enrichment approved before you can complete Part 2.



PART 2

ONCE YOUR PRE-APPROVED ENRICHMENT IS COMPLETED please return ALL of the following documents to the Dean of Students office to receive enrichment credit:

- Reflection below to verify quality of enrichment activity
- Official attendance record directly from the organization (to ensure you've reached 25 hours)
- Your culminating project or assessment of performance

Name of Activity:			
Teacher/Coach Name:			
Teacher/Coach Number:			
Teacher/Coach Email:			
School Year & Quarter:		Grade Level	

Write one paragraph *of at least five sentences* that details this class and what you learned from this experience. Reflections consisting of fewer than five sentences will not be accepted. If needed, you may attach a piece of paper.

DETERMINATION OF HOURS/SCHEDULE

Long Term Schedule								
Date of First Meeting							Date of Last Meeting	
Daily/Weekly Schedule								
	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total hours per week:
Meeting Times <i>ex. 4pm – 6:30pm</i>								
# hours met per day <i>ex. 2.5 hours</i>	+	+	+	+	+	+	+	=
Total # of weeks met <i>ex. 10 weeks</i>								X
Overall total # of hours met: <i>ex. 25 hours</i> <i>*Must be a minimum of 25 hours to receive enrichment credit</i>								=

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PART 2: Student has met enrichment requirement and has earned _____ hours | Signature & Date : _____
 Student did not meet enrichment requirement because: _____